



RAJA PEARY MOHAN COLLEGE, UTTARPARA
HOOGHLY, WEST BENGAL, PIN- 712 258
Phone No.: 2663 0881, Fax: 26634155 website: www.rpmcollege.org
e-mail: rajapearymohancollege@gmail.com

Ref No.

Dated: 01.09.2021

NOTICE

It is notified to all the Candidates who were admitted in B.A./B.Sc./B.Com. 1st Semester Degree Courses for the Session: 2021-22 and cancelled their admission in due time that the College Authority has decided to refund the admission fees as per govt. order. The College Authority now asked the Candidates to apply online in proper format as attached below within 3 days from the cancellation of admission.

Candidates have to send the filled-in application along with all the requisite documents to the e-mail id: refundrpmc@gmail.com.

Sd/-
Principal
Raja Peary Mohan College
Uttarpara, Hooghly

[SEE NEXT PAGE FOR FORMAT]

To
The Principal
Raja Peary Mohan College
Uttarpara, Hooghly

Sub: Cancellation of Admission & Refund of Admission Fees

Respected Sir,

I was admitted to your College in 1st Semester Course for the session 2021-22 and cancelled my admission in due time. I therefore request you to make necessary arrangement so that I can get the refund of my Admission Fees as early as possible. The following is the details of my online admission:

1. Name :
2. Date of Birth:
3. Application No. :
4. Stream: B.A/B.Sc/B.Com (Honours / General)
5. Honours Subject (if Applicable):
6. Amount of Admission Fee:
7. Payment Gateway Used: Atom/Billdesk/Razorpay
8. Date of Online Admission Cancellation :
9. Bank Account Number(for Refund):
(Only Candidate/Father/ Mother)
10. IFSC code:

The following documents are attached along with the Application:

1. Photocopy of Admission Fee Payment Receipt
2. Photocopy of Cancelled Cheque & First Page of Bank Passbook

Yours faithfully,

Date:

Signature of the Candidate

Signature of the Father/Mother