



RAJA PEARY MOHAN COLLEGE

1, Acharya Dhruba Pal Road,
Uttarpara, Hooghly, West Bengal, Pin- 712 258.

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Date : 16-11-2021

QUOTATION NOTICE

Sealed Quotations are invited from interested vendors for submitting their best offers for **PREPARATION OF FIXED ASSETS REGISTER IN ALL RESPECT** at Raja Peary Mohan College, under Uttarpara-Kotrung Municipality. The **Statement Showing Scope of Work Relating to Preparation of Fixed Assets Register** in respect of items no's 01-53 are attached separately. Interested bidders are requested to submit their tenders for the said assets register of the estimate within seven days. The tenders should mention the offer clearly in Rupees to the said items.

The College authority reserves to right to accept or reject any/all the quotations without showing any reason thereof. The decision of the College authority as regards opening of Quotation and acceptance/rejection of the quotation is binding on all the bidders.

The vendor should submit quotation within sealed envelopes superscribed : "PREPARATION OF FIXED ASSETS REGISTER IN ALL RESPECT" along with their Pan Card Audited statements of last financial year as applicable within seven days.

Principal 16.11.2021.

Raja Peary Mohan College
Uttarpara, Hooghly

Principal
Raja Peary Mohan College
Uttarpara, Hooghly

**RAJA PEARY MOHAN COLLEGE
UTTARPARA HOOGHLY**

Statement Showing Scope of Work Relating to Preparation of Fixed Assets Register

Sl. No	Floor/Room No	Nature of Room	Types of Assets in the Room	Remarks
1.	Ground floor	Library	Computer, Printer, Fan, Photocopier, Rack, AC, Books, etc	
2	Ground floor	Auditorium	Related Items	
3	Ground floor	Office	Computer, printer, Fan, Almirah, AC, Photocopier etc	
4	Ground floor	Admission Management room	Computer, Printer, Fan, Rack, AC, etc	
5	Ground floor	Staff canteen	Gas, Chimney, Refrigerator, Fan etc.	
6	Ground floor	Students Canteen	Gas, Chimney, Refrigerator, Fan etc.	
7	Ground floor	Gym	Related Items	
8	Ground floor	Students common Room	Computer, Fan, Almirah, AC, etc	
9	Ground floor	NSOU Room	Computer, Fan, Almirah, AC, etc	
10	Ground floor	NSS Room		
11	Ground floor	Electrical room		
12	Ground floor	Sweepers room		
13	First Floor- Botany Dept. with Lab	Dept + Class Room + Lab	Computer, Fan, Almirah, AC, chair, Table & Lab related assets.	
14	First Floor	PBR Office	Almirah, AC, chair, Table	
15	First Floor	Health Unit Room	chair, Table	
16	First Floor	Women cell - Mitali	chair, Table	
17	First floor - Zoology Dept. with Lab	Dept + Class Room + Lab	Computer, Fan, Almirah, AC, Refrigerator, chair, Table & Lab related assets.	
18	First floor Server Room & Dept. Of Education	Dept + Lab	Server, Computer, Fan, Almirah, hair, Table etc.	
19	First floor Principal's Office	Office	Computer, Fan, Almirah, AC, Refrigerator, chair, Table , CC TV monitor etc.	
20	First floor Bursar & Accountant's Office	Office	Computer, Laptop, Printer, Fan, Almirah, AC, Xerox Machine, chair, Table etc.	
21	First floor IQAC Room	Office	Computer, Laptop, Printer, Fan, Almirah, AC, Projector, chair, Table, Photocopier etc.	

Signature

16.11.2021

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22	First floor Examination Control Room	Office	Computer, Printer, Fan, Almirah, AC, chair, Table etc.
23	First floor Teachers' Room	Sitting Room	Fan, Almirah, AC, Refrigerator, chair, Table etc.
24	First floor Old IQAC		Fan, Almirah, AC, Refrigerator, chair, Table, etc
25	First floor Computer Science Department	Lab and Classroom	Fan, Almirah, AC, Refrigerator, chair, Table, Sound System, Smart Board, etc
26	First floor ROOM - 104	Class Room	Related Items
27	First floor ROOM - 105	Class Room	Related Items
28	First floor ROOM - 106	Class Room	Related Items
29	Second Floor- Physiology Dept. with Lab	Dept + Class Room + Lab	Computer, Fan, Almirah, AC, Projector, chair, Table etc. & Lab related assets .
30	Second Floor- Physics Dept. with Lab	Dept + Class Room + Lab	Dark room of physics dept, Computer, Fan, Almirah, AC, Projector, chair, Table etc. & Lab related assets .
31	Second Floor Physics Lab	Lab	Lab related assets .
32	Second Floor- Chemistry Dept. with Lab	Dept + Class Room + Lab	Computer, Fan, Almirah, AC, Projector, chair, Table etc. & Lab related assets .
33	Second floor - Dept. of English	Dept + Class Room	Computer, Printer, Fan, Almirah, AC, Projector, chair, Table etc.
34	Second Floor Girls common Room	Common Room	Sanitary Napkin Vending Machine, Fan, chair, Table etc.
35	Second Floor ROOM - 201	Class Room	Related Items
36	Second Floor ROOM - 202	Class Room	Related Items
37	Second Floor ROOM - 203	Class Room	Related Items
38	Third floor - Dept. of Commerce	Dept + Class Room + Commuter Lab	Computer, Printer, Fan, Almirah, AC, Projector, chair, Table etc. & Lab related assets.
39	Third floor - Dept. of Mathematics	Dept + Class Room + Commuter Lab	Computer, Printer, Fan, Almirah, AC, Projector, chair, Table etc. & Lab related assets.
40	Third floor - Dept. of Philosophy	Dept + Class Room	Computer, Printer, Fan, Almirah, AC, Projector, chair, Table etc.
41	Third floor - Dept. of Economics	Dept + Class Room	Computer, Printer, Fan, Almirah, AC, Projector, chair, Table etc.
42	Third floor - Dept. of Bengali	Dept + Class Room	Computer, Printer, Fan, Almirah, AC, Projector, chair, Table etc.
43	Third floor - Dept. of Pol.	Dept + Class	Computer, Printer, Fan,

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	Science	Room	Almirah, AC, Projector, chair, Table etc.	
44	Third floor – Dept. of History	Dept + Class Room	Computer, Printer, Fan, Almirah, AC, Projector, chair, Table etc.	
45	Third floor – Dept. of English	Dept + Class Room	Computer, Printer, Fan, Almirah, AC, Projector, chair, Table etc.	2 nd Floor!
46	Third floor Room - 302	Class Room	Related Items + Sound System	
47	Third floor Room - 303	Class Room	Related Items + Sound System	
48	Third floor Room - 305	Class Room	Related Items	
49	Third floor Room - 306	Class Room	Related Items	
50	Third floor Hall-1	Class Room	Related Items	
51	Third floor Hall -2	Class Room	Related Items	
52	Fourth Floor -	RPMC Integrated Biological Research Facility	Biological equipments and Tissue culture facility	
53	Fourth Floor -	Animal room	Animal maintenance related equipments and animal (rats and mice)	

N.B. Apart from the above, there are Pump, Two Generators, lift, Rain water harvesting equipment and Solar panels on the Roof Top.

- Note: 1. The above lists are not an exhaustive list. This will provide the nature and scope of work only.
2. For any query, please contact Principal.

16/11/2021

16.11.2021

Principal
Raja Peary Mohan
Uttarpara, Hoop